



*Town of Highland Park, Texas*  
**TOWN COUNCIL MEETING**  
**AGENDA**

8:00 AM  
April 20, 2021

*Virtual*

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Due to the need for social distancing, the Town Council will temporarily use video conferencing for its Council meetings. This will allow Town Council Members and the public to meet online while practicing social distancing.

The public may view a live public meeting outline by going to <https://vimeo.com/518269214>. A video recording of the meeting is available by going to <https://vimeo.com/user/112883515/folder/1828003>. The meeting may be listened to live by audio by calling (toll-free) 1-866-899-4679 or 1-571-317-3117, Access Code 442-233-069.

In an effort to allow the public the ability to participate in the public comment portion and not attend the meeting in person, the Town will allow the following:

The public may email their comment to the Town Secretary by 3:00 pm on Monday, April 19, at [publiccomment@hptx.org](mailto:publiccomment@hptx.org). Please make sure to include your name and address in the body of the email, along with your comment pertaining to an item on the agenda.

The public may make a comment during the meeting by calling (toll-free) 1-866-899-4679 or 1-571-317-3117, Access Code 442-233-069. The caller shall mute the telephone until the Mayor asks for public comment on the agenda item. The Mayor may establish time limits for public comment and may disconnect a call if harassing or other inappropriate comments are made. Persons may only comment once per agenda item.

**TOWN COUNCIL WORK SESSION - 8:00 A.M.**

**I. CALL TO ORDER**

**II. DISCUSSION**

- A. Discuss any of the agenda items provided on the Regular Agenda of the April 20, 2021, Town Council meeting.

**I. CALL TO ORDER**

**II. INVOCATION**

**III. CITIZEN COMMENTS**

This is an opportunity for the public to address the Town Council on non-agenda items. In accordance with the Texas Open Meetings Act, the Town Council may not discuss issues raised or make any decision at this time on items that are not listed on the agenda. Issues raised may be referred to Town staff for research and

possible future action.

#### **IV. PUBLIC HEARING**

- A. Conduct a public hearing to receive a recommendation from the Zoning Commission and receive public comments regarding a request to amend the Town's Zoning Ordinance by combining the properties at 4315 and 4319 Potomac Avenue into a combined building site.
- B. Conduct a public hearing to receive a recommendation from the Zoning Commission and receive public comments regarding a request to amend the site plan by adding an additional 225 niches to the existing columbarium garden at the Highland Park United Methodist Church located at 3300 Mockingbird Lane.

#### **V. CONSENT AGENDA**

All items under the Consent Agenda are considered to be routine by the Town Council and will be enacted by one motion and vote. There will be no separate discussion of items unless a request by a Council Member is made prior to the time of the Town Council voting on the motion. In such event, the item will be removed, without debate, from the general order of business and considered in its normal sequence.

- A. Consider approval of a contract for the purchase and installation of traffic signal equipment upgrades at the Mockingbird Lane/Preston Road, Mockingbird Lane/Hillcrest Avenue, and Mockingbird Lane/Douglas Avenue intersections.
- B. Consider approval of the minutes of the Town Council meeting held on April 6, 2021.
- C. Consider approval of the minutes of the Town Council study session held on April 6, 2021.

#### **VI. MAIN AGENDA**

- A. Consider approval of an ordinance amending the Town's Zoning Ordinance by combining 4315 and 4319 Potomac Avenue into one building site, and adding 4315 Potomac Avenue as a combined building site in Subsection 26-101(b).
- B. Consider approval of an ordinance amending the site plan for the Highland Park United Methodist Church, located at 3300 Mockingbird Lane, to add an additional 225 interment niches in the Columbarium Garden.

#### **VII. ADJOURNMENT**

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Any item on this posted agenda could be discussed in closed session as long as it is within one of the permitted categories under Sections 551.071 through 551.076 and 551.087 of the Texas Government Code.

A member of the public may address the governing body regarding an item on the agenda either before or during the body's consideration of the item, upon being recognized by the presiding officer or the consent of the body.

**SPECIAL ACCOMMODATIONS FOR TOWN COUNCIL MEETINGS:** Let us know if you need special assistance of any kind.

Please contact the Town of Highland Park Administrative staff at (214) 521-4161 from 7:30 a.m. to 4:30 p.m., Monday through Friday.